



Republic of the Philippines  
Province of Zamboanga del Sur  
**MUNICIPALITY OF BAYOG**  
**OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER NO. 18-193**

CREATING THE MUNICIPAL INFORMATION AND COMMUNICATION TECHNOLOGY COUNCIL (MICTC) OF THE MUNICIPAL GOVERNMENT OF BAYOG, ZAMBOANGA DEL SUR AND FOR OTHER PURPOSES

WHEREAS, Information and Communication Technology (ICT) has saturated all aspects of governmental and private business operations and eased management capabilities that accelerated developments and sustained sectoral growth;

WHEREAS, the Municipal Government of Bayog recognizes the value and indispensable usage of Information and Communication Technology (ICT) towards excellence in the delivery of goods and services where the creation of a council now becomes necessary to address IT problems and issues in aid of legislation and executive implementations;

NOW THEREFORE, I, LEONARDO L. BABASA, JR., Municipal Mayor, by virtue of the powers vested in me as Local Chief Executive of the Municipality of Bayog, Zamboanga del Sur, do hereby Order:

SECTION 1. CREATION – The Municipal Information and Communication Technology Council (MICTC) is hereby created whose membership, functions, duties and responsibilities are as stipulated in succeeding Sections hereof.

SECTION 2. MEMBERS – The Members of the Municipal Information and Communication Technology Council (MICTC) shall compose but not limited to the following:

Chairman:	Municipal Mayor
Vice Chairman:	Municipal Vice Mayor
Members:	All Sanggunian Bayan Members
	All Department Heads
	Public Schools District Supervisor (DepEd)
	Most Senior Secondary School Principal
	Academic Head, JHCSC Bayog Offsite Classes
	Non-Government Organizations (NGOs)
	DICT Representative

SECTION 3. TECHNICAL WORKING GROUP (TWG) – The Municipal Information and Communication Technology Council (MICTC) shall be assisted by a Technical Working Group (TWG) composed of the following:

Chairman:	Liezel A. Matias, Head, MIS Division, Mun. Administrator's Office
Vice Chairman:	Marielle D. Arcino, MIS Div. Staff, Mun. Administrator's Office
Members:	IT Personnel from each Department of Bayog Mun. Government
	IT Personnel, DepEd Elementary
	IT Personnel, DepEd Secondary
	IT Personnel, Tertiary Education

SECTION 4. FUNCTIONS, DUTIES, AND RESPONSIBILITIES – The Municipal Information and Communication Technology Council (MICTC) shall formulate policy and planning coordination on ICT Functions: Planning, Networking, Data Management, Security, Support, and those under existing laws and its rules and regulations, and implied and/or expressed provisions of the Local Government Code and to perform such other duties as may be directed by law or ordinance provide. For purposes of Program/Project/Activity synchronization, shall coordinate and make representations with the provincial, regional, and national offices of


the Department of Information and Communication Technology (DICT) and other legally recognized Institutions.

SECTION 5. The Management Information Systems Division in the Office of the Municipal Administrator shall serve as Council Secretariat.

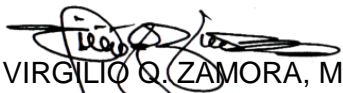
SECTION 6. Let copies of this Order be furnished to all concerned for their respective information, reference, and guidance.

SECTION 7. EFFECTIVITY – This Order shall take effect June 4, 2018.

ISSUED this 30<sup>th</sup> day of May 2018 in the Municipality of Bayog, Zamboanga del Sur, Philippines.

  
LEONARDO L. BABASA, JR., MBA, CPA  
Municipal Mayor

BY THE MUNICIPAL MAYOR:

  
VIRGILIO Q. ZAMORA, MPA, LPT  
Municipal Administrator