



**EXECUTIVE ORDER NO. 17-159**

**AN EXECUTIVE ORDER ORGANIZING THE PLANNING TEAM AND SECTORAL COMMITTEES FOR THE PREPARATION OF THE COMPREHENSIVE DEVELOPMENT PLAN (CDP) OF BAYOG, ZAMBOANGA DEL SUR**

WHEREAS, Section 106 of the Local Government Code of 1991 mandates each LGU to prepare a three-year comprehensive multi-sectoral development plan to be initiated by the Local Development Council and approved by the Sangguniang Panglungsod;

WHEREAS, pursuant thereto the DILG has developed the Guide to Comprehensive Development Plan (CDP) for LGUs and called for its utilization through DILG Memorandum Circular No. 2008-156;

WHEREAS, Chapter I of the Guide prescribed structural mechanisms and procedures with which the preparation of the CDP can be pursued through multi-sectoral representations;

NOW, THEREFORE, I, LEONARDO L. BABASA, JR., by virtue of the powers vested in me by law as Mayor of Bayog, Zamboanga del Sur, do hereby declare that:

**SECTION 1. Name and Membership.**

Per Item 1.1 of Chapter I of DILG Memorandum Circular No. 2016-102 series of dated August 8, 2016, the CDP Planning Team and CDP Sectoral Committees, are hereby created and composed of the following:

Hon. Leonardo L. Babasa, Jr., MBA, CPA - Chairman  
Hon. Celso A. Matias - Vice-Chairman

**Social Development Sector:**

Hon. Teofisto B. Deocades, Jr. - SBV Committee on SC Affairs and PWDs  
Hon. Norelyn B. Rodriguez - SB Committee on Health, Sanitation, Women and Child Welfare  
Ms. Gretchen A. Dubrico, M.D. - Municipal Health Officer  
Gloria D. Magtortol, RSW - MSWDO  
Ms. Rosalia R. Sonio - ABHW President  
Dr. Minda S. Castillo - JHSCS Academic Head  
Manuel S. Almadin - District Supervisor

**Economic Development Sector:**

Hon. Ernesto C. Yagos - SB Committee on Agriculture  
Hon. Ronilo A. Yamaro - SB Committee on Cooperatives, Trade and Industry  
Bernadine A. Gabawan, MPA - Mun. Tourism Officer  
Nora A. Paredes, RA - MAO  
Miguel b. Arnoco - Municipal Treasurer  
Joemar L. Araneta, CPA - Municipal Accountant  
Melly G. Madamba, MPA - Municipal Budget Officer  
Ms. Elvira L. Dela Cerna - WEMRIC-Federated President  
Mr. Edgar Seno - Habal-habal Association President

Physical/Land Use Development Sector:

Hon. Horace Paul T. Anlap	- SB Committee on Infrastructure
Hon. Godoferdo T. Compacion	- ABC President
Engr. Deosalde M. Lumasag	- Municipal Engineer
Lito A. Babao, REA	- Municipal Assessor
Mr. Servando A. Arnoco	- KGB-PHII, Bayog Chapter
Mr. Arsenio D. Emotin	- Farmers Association Federated President
Ms. Nenita Gallego	- MARO

Environmental Management Sector:

Hon. Cerlio B. Carcueva Natural	- SB, Co-chair Committee on Environment and Resources
Pablito A. Matias	- MEEEO, MENRO-designate
Abraham P. Capayas, MPA	- MDRRMO
Mr. Theody A. Matias	- General Services Officer
Ms. Juliet O. Loriche	- DENR
Mr. Ernie V. Yanoc	- TIMOTOA-President

Institutional Development Sector:

Hon. Junel P. Bacbac Government	- SB, member of Committee on Good Government
Arsenio B. Cabilin, MPA	- Municipal Civil Registrar
Mario A. Baterna	- MLGOO
Mrs. Elena Belza	- HRMO
Mrs. Marilyn Mananay	- TIMMULCO
Mr. John L. Lapar	- MIPHDO-President, Bayog Chapter
Police Inspector Glenn Pollescas	- COP, Bayog

Section 2. Functions and Responsibilities

The Planning Team shall perform the functions and responsibilities defined and/or below::

- 1) Prepare a Work Plan and Budget for the CDP preparation;
- 2) Gather and review available and relevant plans and other secondary data sources;
- 3) Plan, coordinate and facilitate the conduct of various multi-stakeholder consultation/validation workshops;
- 4) Assist the Municipal Mayor and the LDC in drafting, packaging and finalizing the CDP to include the 3-Year LDIP and the ELA;
- 5) Prepare presentation materials for various audiences of the CDP;
- 6) Assist the Municipal Mayor in his presentation of the Plan to various stakeholders;
- 7) Assist in organizing other planning sub-committees that may be required to carry out other planning activities;
- 8) Perform such other functions as may be required by the Municipal towards the completion, adoption, popularizing, implementing and monitoring the CDP;
- 9) Identify and coordinate work efforts with other concerned national government agencies, non-governmental organizations, POs, civil society, business sector and other stakeholders.

Section 3. Meetings and Workshops.

The Planning Team shall meet as often as necessary at such day and time as it may fix for consultations, focus group discussions or workshops.

Section 4. Secretariat.

The Municipal Planning and Development Office shall act as the Secretariat of the Planning Team and shall create a core team for the CDP preparation.

This order shall take effect immediately and shall amend / or repeal all municipal orders inconsistent herewith.

ISSUED this 29<sup>th</sup> day of August 2017 at Bayog, Zamboanga del Sur Philippines.

(SGD) LEONARDO L. BABASA, JR., MBA, CPA  
Municipal Mayor

BY THE MUNICIPAL MAYOR:

(SGD) VIRGILIO Q. ZAMORA, MPA, JESO  
Municipal Administrator and concurrent  
Executive Assistant to the Mayor