



Republic of the Philippines
Province of Zamboanga del Sur
MUNICIPALITY OF BAYOG
OFFICE OF THE MUNICIPAL MAYOR

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municipality of Bayog

RELEASED

Date: 08.06.2017

EXECUTIVE ORDER NO. 15-071

**CREATING THE GENDER AND DEVELOPMENT (GAD) FOCAL SYSTEM
IN THE MUNICIPAL OF BAYOG, ZAMBOANGA DEL SUR**

WHEREAS, it is a declared principle and policy of the Municipal Government of Bayog, Zamboanga del Sur to uphold the rights of women, believe in their worth, and protect their dignity as human beings; recognizing women as full and equal partners of men in the development of our nation, sharing equal responsibilities and enjoyment of the fruits thereof;

WHEREAS, the creation of the GAD Focal System will to a great extent propel expedient development and empowerment of women and children in the Municipality of Bayog, Zamboanga del Sur;

NOW, THEREFORE, I, LEONARDO L. BABASA, JR., Municipal Mayor, by virtue of the powers vested in me as Local Chief Executive of Bayog, Zamboanga del Sur, do hereby Order:

SECTION 1. CREATION OF GAD FOCAL SYSTEM. The Gender and Development Focal System is hereby created with membership, officials, and secretary together with their respective functions, duties and responsibilities, as are hereunder prescribed.

SECTION 2. MEMBERSHIP. The GAD Focal System shall be compose of the following which may be expanded as the need arises:

1. The Municipal Mayor as Chairman;
2. The Chairman, SB Committee on Women and Family, as Co-Chairman;
3. The Municipal Vice Mayor as Member
4. Members of the SB Committee on Women and Family
5. Municipal Social Welfare and Development Officer
6. Municipal Agriculturist
7. Municipal Agrarian Reform Officer
8. Municipal Information Officer
9. Municipal Budget Officer
10. President, Liga ng mga Barangay
11. Municipal Administrator
12. Municipal Planning & Development Coordinator
13. Municipal Health Officer
14. PNP Women and Children's Desk
15. Rep., Department of Education
16. Rep., Religious Sector
17. Rep., Business Sector
18. Rep., Labor Sector
19. Rep., Youth Sector

SECTION 3. DUTIES AND RESPONSIBILITIES.

A. GAD FOCAL POINT SYSTEM

1. Catalyse, coordinate, provide direction, monitor and serve as technical adviser on programs/projects on women/gender and development concerns within the municipality.
2. Review the mandated tasks of the LGU as per RA 7192 and other Presidential directives of the course of action to be taken.
3. Conduct a Gender-Responsive Planning Workshop

4. Make comprehensive and integrated plan and program for women in the municipality and ensure the implementation thereof.
5. Establish a data bank unit
6. Facilitate a Trainers' Training on GAD
7. Ensure that GAD activities of the LGU are replicated at the barangay level
8. Assess the performance of the committee and learn from the experience of others by attending annual focal point assemblies, and
9. Establish linkage with the NCRFW.
10. Perform other functions/duties as may be prescribed by law, rules and regulations and policies of the Municipal Government of Bayog, Zamboanga del Sur.

B. FOCAL POINT OFFICER – The Municipal Social Welfare and Development Officer (MSWD) of the Municipal Government of Bayog, Zamboanga del Sur, shall act as the Focal Point Officer and shall have the following functions and duties:


1. See to it that Gender and Development concerns especially for women and children are reflected in the Annual Development Plan both long and short terms and that implementation are made thereto.
2. Ensure that plans and programs of the GAD Focal System Members are reflected in their performance evaluation reports, their targets and accomplishments.
3. Ensure that GAD Plans and Programs of other agencies operating within the municipality are consolidated in the Annual Development Plan.
4. Prepare the Annual GAD reports to be submitted to the NEDA for monitoring and evaluation which could be the basis for other financial funding and support.
5. Ensure that observance of the month of March as "Women and Children's Month be given importance and shall be celebrated to give important to motivate women of their role in nation building.
6. Perform other functions and duties as may directed by competent bodies/authorities.

C. SECRETARIAT. The Secretariat of the GAD Focal System shall be those personnel in the Office of the Municipal Social Welfare and Development Officer (MSWDO) which shall be headed by the most senior officer of said department. It shall have the following functions and duties:

1. Document matters taken up in the GAD Focal System Seminars, Workshops and Meetings;
2. Prepare and furnish official minutes of meetings to all System Members; and,
3. Perform other duties as may be directed by competent authorities.

SECTION 4. APPROPRIATIONS. Programs, Projects, and Activities (PPA) of the GAD Focal System shall be funded from the 20% Local Development Plan and its operating expenses shall be included in the Local Bodies of the Municipal Government.

ISSUED this 6th day of August 2015 in the Municipality of Bayog, Province of Zamboanga del Sur, Philippines.


LEONARDO L. BABASA, JR., MBA, CPA
Municipal Mayor

BY THE MUNICIPAL MAYOR:


VIRGILIO Q. ZAMORA, MPA, JESO
Executive Assistant V